



CITY OF HOUSTON

Job Posting

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Applications accepted from:	ALL PERSONS INTERESTED
Job Classification	PLANT OPERATOR SUPERVISOR
Posting Number	PN# 103884
Department	Public Works & Engineering Department
Division	Public Utilities Division
Section	Water Production Branch
Reporting Location	611 Walker*
Workdays & Hours	M - F; 7:00 am – 4:00 pm *

*Subject to change

DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS

Supervises plant operations, work schedules and personnel. Enforcing policies and guidelines to ensure compliance with state and federal permits to protect the public's health and environment. Monitors plant operations, work schedules and personnel. Counsels, trains and develops personnel to improve performance. Schedules personnel for selected training programs. Monitors computer systems to detect normal and abnormal conditions and implements operational changes. Dispatches crew for scheduled/unscheduled repairs. Check for unsafe conditions and equipment malfunctions. Reviews plant log to identify problems within the facility. Picks up supplies and materials needed to support maintenance and operating activities. Oversees special projects and repairs. Prepares responses for TNRCC (Texas Natural Resource conservation Commission) and EPA and maintains other records.

WORKING CONDITIONS

This position involves considerable physical exertion, such as regular climbing of ladders, lifting of heavy objects (up to 80 pounds) on a highly frequent basis and/or assuming awkward positions for long periods of time. There are occasional exposures to significant levels of heat, cold, moisture and air pollution.

MINIMUM EDUCATIONAL REQUIREMENTS

Requires a high school diploma or GED.

MINIMUM EXPERIENCE REQUIREMENTS

Five (5) years of work experience are required.

MINIMUM LICENSE REQUIREMENTS

A valid Texas Class C driver's license and compliance with the City of Houston's policy on driving (AP2-2). May require a Texas Commercial driver's license. Valid Class "B" Water Operator's certificate or higher issued by the TNRCC.

PREFERENCES None

SELECTION/SKILLS TESTS REQUIRED None

However, the Department may administer a skill assessment evaluation.

SAFETY IMPACT POSITION ☒ Yes ☐ No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

SALARY INFORMATION

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is:

Salary Range - Pay Grade 19	
\$1,094 - \$1,491 Biweekly	\$28,444 - \$38,766 Annually

OPENING DATE April 06, 2005

CLOSING DATE April 19, 2005

APPLICATION PROCEDURES

Original applications and resumes only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, First Floor. Successful candidates will be notified of their application status. **All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided. The Human Resources Department TDD Phone Number is (713) 837-9496.**

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